



TOWN OF NORTH HAMPTON, NEW HAMPSHIRE

CAPITAL IMPROVEMENT PLAN COMMITTEE
MINUTES

REGULAR MEETING– 08 MAY2015 –8:30A.M.
MARY HERBERT CONFERENCE ROOM
233 ATLANTIC AVENUE

The meeting was called to order by the Chair, *pro tempore*, Cynthia Swankat approximately 8:30 a.m. Rick Stanton, Anne Ambrogi, David O’Heir and Nancy Monaghan were also present on the Committee. James Sununu and Dickie Garnett were absent. Paul Apple, the Town Administrator was also present.

Ms. Swank read the North Hampton Code of Ethics to the Committee.

The Committee then proceeded to conduct an organizational meeting.

MOTION. Mr. Stanton nominated Cynthia Swank as the Chair of the Committee for FY 2017. Mrs. Ambrogi seconded the nomination. Mr. Stanton expressed confidence in Ms. Swank’s leadership during the FY 16 process and the Committee agreed. Mr. Stanton called the question. The vote was unanimous in favor of the nomination.

Ms. Swank thanked the Committee for their confidence. She asked for nominations for a vice-chair.

MOTION. Mr. Stanton nominated David O’Heir as the Vice-Chair of the Committee for FY 2017. Ms. Monaghan seconded the nomination. The vote was unanimous in favor of the nomination.

The Committee then discussed the meeting schedule for the year. Ms. Swank asked if Fridays at 8:30 a.m. work for everyone. Members generally agreed that the time was convenient, but Ms. Swank said that Fridays were difficult for Mr. Garnett. Mrs. Ambrogi said that Mr. Sununu could also report to the Budget Committee, of which both he and Mr. Garnett are members, in the event of Mr. Garnett’s absence. Mr. Stanton noted that the Committee should request the Library to appoint a representative in response to the Town Meeting vote to expand membership on the Committee.

Mrs. Ambrogi indicated that she had served for some time and that as a result she had learned a great deal about how the Town works and what the facilities needs are. She feels if the Committee knew of another citizen who wanted to serve, a new voice would mean that that person would become an advocate for facilities in the Town.

Mr. O’Heir reported his attendance at the Facilities Committee meetings. Most everyone who spoke was in favor of a new library, and the Facilities Committee was going to recommend siting the new library on the Homestead Property. He indicated the Committee is divided as to whether to renovate the fire station or build new.

Mr. Stanton suggested that the Town advertise for new citizen members of the CIP Committee but wanted Mrs. Ambrogi to stay on since she has been working on the CIP issues for several years.

The Committee then discussed FY 17 CIP efforts. Mr. Stanton reported that Chief Tully should do a “bottom-up” review of the quint issue and then report to the Committee.

49 Mr. Sununu joined the meeting at approximately 8:55 a.m.

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51 Mrs. Ambrogi indicated that the school is on a different schedule and likely would not be ready to report to CIP until fall. Mr.
52 Sununu agreed, but said the school could be done if we put them last on the agenda.

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54 The general consensus of the Committee is to keep the Friday meeting schedule for now, and the Committee agreed to meet
55 again on July 10, 2015 and every Friday thereafter.

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57 Ms. Swank distributed two CIP forms: one used last year and one with some proposed revisions that had been developed
58 during last year's process. Mrs. Ambrogi, Mr. Sununu and Mr. Stanton expressed support for the revised form. The
59 Committee asked the Town Administrator if department heads could be ready by July 1, and he replied that he felt that they
60 would be ready. Everyone agreed that department heads would be asked to submit the revised forms by July 3, 2015.

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62 Ms. Swank called for an additional business. There was none.

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64 The Committee agreed by acclamation to adjourn and the Chair adjourned the meeting at approximately 9:05 a.m.

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66 Respectfully submitted,

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69 Paul L. Apple, Town Administrator

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71 Date prepared: May 15, 2015

72 Date approved: